



Gibault Catholic High School, located in Waterloo, IL, was founded in 1966 and has a rich history of educational innovation while offering a college-prep experience in a faith-filled environment. The mission of Gibault Catholic High School is to provide a Catholic educational community that celebrates the dignity and uniqueness of every person, cultivates lifelong learning and the pursuit of excellence, fosters faith, inspires commitment to justice and service, and works to develop a life-affirming relationship to the world.

We are excited to introduce a new phase as we embark on a journey of transformation and growth. We are thrilled to introduce our revamped office staff with the positions listed below. Our commitment to excellence in education remains unwavering and this restructuring of our staff positions reflects our dedication to providing a faith-filled, student centered learning environment.

Since the roles now look different, all office positions are being posted as follows:

- Principal
- Faith Formation Coordinator
- Educational Success Coordinator
- Admissions and Advancement Coordinator
- School Administrative Assistant
- Business Manager
- Part time Athletic Director



GIBAULT CATHOLIC HIGH SCHOOL

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**POSITION AVAILABLE:
FAITH FORMATION COORDINATOR**

Gibault Catholic High School is seeking a dynamic and dedicated Faith Formation Coordinator to join our team. The Faith Formation Coordinator will play a pivotal role in nurturing the spiritual development of our students, fostering a vibrant faith community within the school, and integrating Catholic teachings into all aspects of school life.

Responsibilities:

- Coordinate and facilitate religious education programs, including sacramental preparation, retreats, liturgical celebrations, and service opportunities.
- Oversee and provide mentorship through the diocesan faith formation resource, *Franciscan at Home*.
- Teach two grade level Theology classes.
- Plan, promote, and supervise Senior Service Project.
- Engage students in meaningful discussions, activities, and experiences that deepen their understanding of Catholic beliefs, values, and traditions.
- Guide the new school House Program.
- Collaborate with feeder parishes, parish youth groups, community organizations, and families to strengthen connections between the school and the broader Catholic community.
- Provide spiritual guidance to students, faculty, and staff, offering a compassionate and supportive presence.
- Work closely with school administrators, faculty members, and other stakeholders to integrate Catholic identity and values into all aspects of school culture and curriculum.
- Organize and coordinate faith journey events, such as prayer services, Masses, retreats, and service projects, to enrich the spiritual life of the school community.

Qualifications:

- Practicing Catholic with a deep commitment to the teachings and traditions of the Catholic Church.
- Bachelor's degree in theology, religious studies, education, or a related field (Master's degree preferred).
- Previous experience in faith formation, religious education, pastoral ministry, or related field.
- Strong interpersonal skills and the ability to relate effectively to students, parents, faculty, and clergy.
- Excellent organizational skills with the ability to plan, prioritize, and manage multiple tasks simultaneously.
- Creativity, enthusiasm, and a passion for nurturing the spiritual growth and development of young people.
- Willingness to collaborate with others and work as part of a team in a faith-based environment

To apply:

Send cover letter, resume and a list of references to Diocese of Belleville, Office of Education, 222 South Third Street, Belleville, Illinois 62220 or email officeofeducation@diobelle.org. Employment is contingent on successful completion of a background check.

Applications are due by April 30, 2024